

SCHEDULE A

IN-RANK PROMOTIONS IN THE POLICE DEPARTMENT

The following promotions in the Police Department are in-rank promotions, the eligibility requirements for which shall be as hereinafter set forth:

I. GENERAL REQUIREMENTS.

- a. Examination: Candidates may be required to pass one or more of the following and as set forth in the notice of examination: written, performance, or oral examinations as prescribed by the Hiring Authority and the Human Resources Director .
- b. Merit Ratings: Candidates must have merit ratings satisfactory to the Hiring Authority.
- c. Training: Candidates must have a valid first-aid card and must have completed the prescribed firearms training program in the Department (applies only to Sergeant, Lieutenant and Assistant Chief).
- d. Physical: Candidates must be in excellent physical condition, in accordance with the health standards of Public Safety Service. Final candidate will be required to pass a drug test and physical examination based upon the essential functions of the position.

II. SERGEANT.

Service Requirement: Associate Degree in Criminal Justice or related field and five (5) years full time on the Department

OR

30 semester or 45 quarter hours and six (6) years full time on the Department

OR

No college credits and seven (7) years full time on the Department.

III. LIEUTENANT.

Service Requirement: Bachelor Degree in Criminal Justice or related field plus two (2) years as a Sergeant

OR

60 semester or 90 quarter hours or an Associate Degree in Criminal Justice or related field plus three (3) years as a Sergeant

OR

No college credit and four (4) years as a Sergeant.

IV. ASSISTANT CHIEF.

The Assistant Chief may be appointed by the Department Head subject to the approval of the Mayor, subject to the advice and consent of the City Council.

Service Requirement: Graduation from college with a Bachelor Degree in Criminal Justice or related field and a minimum of three (3) years command level supervisory experience or any equivalent combination of experience which produces the required knowledge, skills and abilities.

V. RECORDS SUPERVISOR.

Service Requirement: Associate Degree in Office Information Systems or Secretarial Science and five (5) years of related experience, to include one (1) year experience in supervision and records management, word processing using Word Perfect/Windows/Word or IBM System AS400 or any equivalent combination of education and experience.

VII. ANIMAL CONTROL SUPERVISOR.

Service Requirement: Graduation from high school and two (2) years related experience or any equivalent combination of education and experience.

VIII. CODE ENFORCEMENT SUPERVISOR.

Service Requirement: Graduation from an accredited university with an Associate Degree in Criminal Justice, Planning, Public or Business Administration, Political Science, Geography, Economics or in a closely related field and three (3) years of experience in code enforcement, planning and zoning, or government relations, or any equivalent combination of education and experience.